

WIOA Video Script

Welcome to the Workforce Innovation and Opportunity Act Adult and Dislocated Worker Program overview. This video will provide you with information on our goal and services, how to apply, and what to expect.

Our goal is to provide services to help eligible individuals achieve their career goals. WIOA is an employment program designed to help adults find employment, receive training for in demand occupations if needed, and achieve economic self-sufficiency.

WIOA provides eligible job seekers with an array of services to assist you in meeting this goal. Services include job search and job development assistance, Labor Market Information, skills and interest assessments, and personalized short-term training assistance.

There are specific eligibility criteria to enroll in the WIOA Adult and Dislocated Worker program. Additional information and a checklist of required documents can be found in the WIOA Enrollment Packet provided on our website and available at the Fredericksburg Center. You must be 18 years of age or older, authorized to work in the United States, and able to meet the selective service requirements if you are a male born after 1960. Veterans and eligible spouses receive priority of service for all programs.

To receive Adult program services, you must meet one of the following priority of service criteria:

- Meet income guidelines based on your family size and household earnings. Income guidelines are outlined on page 2 of the Enrollment Packet.
- Receive public assistance, or is a member of a family who received public assistance within the last six months
- Have a barrier to employment such as homelessness, felony conviction, or disability.

To receive Dislocated Worker program services, you must meet one of the following criteria:

- Laid off or has received a notice of termination or layoff from employment, eligible for unemployment, AND unlikely to return to previous industry or occupation.
- Laid off as a result of a permanent closure or substantial layoff.
- Previously self-employed and business closed due to bankruptcy or permanent disaster
- Unemployed or underemployed and previously dependent on a family member's income that is no longer available.
- The spouse of a member of the Armed Forces on active duty; and who has experienced loss of employment

Details are outlined on page 2 of the Enrollment Packet.

Your next step will be to return to the website to print and complete the WIOA Enrollment Packet, collect your required documents, and register on the Virginia Workforce Connection website. Once you complete these tasks, you can schedule a meeting with the Career Services Coordinator.

After the Career Services Coordinator has met with you to ensure your eligibility, you will be contacted by the Career Services Specialist, within 10 business days, who will schedule your

assessments. Either the Career Scope or Major Clarity will be completed first to provide career guidance. The Test of Adult Basic Education or TABE, which measures educational levels in reading, writing, and math will be administered next. Your Career Services Specialist may also recommend that you complete a Northstar Digital Literacy Assessment to measure basic computer skills.

Your Career Services Specialist will use the assessment results to help identify your interests and skills and identify areas of growth. Once assessments are complete, you and your Career Services Specialist will discuss labor market information to determine the demand in your field of interest, determine need for training, and help you develop a plan with specific steps to reach your employment goal.

You and your Career Services Specialist may determine the need for training to receive a credential based on your prior education and experience as well as Labor Market demands. Your level of commitment, interest and attitude will also be considered during the enrollment process.

You may be able to access personalized short-term training in a high growth field, as well as on-the-job training, apprenticeships, and work experiences to develop your skills in the workplace.

If the need for training is determined, you will be responsible for researching programs on the WIOA Eligible Training Provider list. Afterwards, you will need to obtain enrollment and schedule information from the training provider of your choice. You must receive approval from the Career Services Specialist before starting a training program. WIOA cannot pay for any training related costs prior to your program enrollment and issue of signed training authorization.

Each WIOA activity is focused on assisting you in being successful. You and your Career Services Specialist will communicate regularly to ensure you are receiving the assistance you need to gain employment. When you accept WIOA funding, you are investing in your future. Keep in mind that participating in training and finding a job takes commitment and may take some time.

Please return to the website to print and complete the WIOA Intake Packet. You can also print the intake packet in the Virginia Career Works Resource Center. Next, collect your eligibility documents, and register on the Virginia Workforce Connection website. Afterwards, send an email to WIOAPD16@fredgoodwill.org to request an appointment.

If you are not eligible for WIOA Adult and Dislocated Worker services, you can still access career services, including basic employment counseling, workshops, resume development, and job search assistance, through the Virginia Career Works Fredericksburg Center.

We look forward to working with you and helping you reach your employment goals.